

**KENYA COMFORT SUITES CONFERENCE FACILITIES**  
**EFFECTIVE OCTOBER 2017**

**(Customized Packages Available and Pricing for a minimum of 20 pax.  
If less, then approximately 20% minimum charge will apply)**

**DAY PACKAGES 8.30 a.m. to 5.00 p.m.**

- Standard Day Conference Package
- Superior Day Conference Package
- Executive Day Conference Package

**Inc. Taxes pp**

Kshs2,000/=

Kshs 2,500/=

Kshs 3,000/=

**BRIEF MEETING (2 hrs)** (Complimentary use of meeting room)

Kshs900/=

**BREAKFAST MEETING**

- Standard Breakfast
- Superior Breakfast with Sparkling wine

Kshs1,000/=

Kshs 1,250/=

**MEAL OPTIONS 2 Hrs**

- Standard Meal
- Superior Meal
- Executive Meal

Kshs 1,000/=

Kshs 1,200/=

Kshs 1,500/=

**PARTY PACKAGE**

- Standard Party
- Superior Party
- Happy ChomaChallenge Party

Kshs 1,350/=

Kshs 1,750/=

Kshs 2,250/=

- Children Birthday Pool Party

**Option 1**

Child

Adult

Kshs 575/=

Kshs 675/=

**Option 2**

Child

Adult

Kshs 675/=

Kshs 775/=

***Free Use of the Swimming pool and trampoline for children***

**COCKTAIL – 4 Hrs-Enclosed Bar Area! (Special Timings)**

- Cocktail with wine
- Kenya Comfort Cocktail – with Wine & Beers

Kshs 1,250/=

Kshs 1,550/=

**ROOM HIRE ONLY- KENYA COMFORT HOTEL SUITES**

- KCHS Simba 3,000/= Per hr, Minimum 2 hrs& Whole Day (8 hrs) Ground flr 12,000/=
- KCHS Zebra 5,000/= Per hr, Minimum 2 hrs& Whole Day (8 hrs) 8<sup>th</sup>flr15,000/=
- KCHS Twiga 5,000/= Per hr, Minimum 2 hrs& Whole Day (8 hrs) 8<sup>th</sup>flr15,000/=
- KCHS Ndovu 10,000/= Per hr, Minimum 2 hrs& whole day (8 hrs) 8<sup>th</sup>flr30,000/=

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**(Price Inclusive of taxes comprising of 16% VAT, 2% Catering Levy and 5% Service Charge).**

Kenya Comfort Hotel & Suites Conference Package Email: [comfort@kenyacomfort.com](mailto:comfort@kenyacomfort.com), [www.kenyacomfort.com](http://www.kenyacomfort.com)

## I. DAY PACKAGES

### A. Standard Day Conference Package

**Kshs. 2,000/=pp**

1. The Conference Room
2. One writing pad and pen.
3. Two half litre mineral waters
4. Two Coffee/Tea/Snacks.
5. Buffet Lunch.
6. 9:00 a.m. to 5:00 p.m.

#### **Meal Options as follows:**

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew or Curry: (Chicken, Kheema, Mutton or Fish).
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- 1 x Dessert Selection( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 1 x Soft drink

### B. Superior Day Conference Package

**Kshs. 2,500/=pp**

1. The Conference Room.
2. One writing pad and pen.
3. Unlimited mineral water
4. Two Coffee/Tea/Snacks.
5. Buffet Lunch.
6. 9:00 a.m. to 5:00 p.m.

#### **Meal Options as follows:**

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew or Curry: (Chicken, Kheema, Mutton or Fish).
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- 2 x Dessert Selection( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 2 x Soft drinks

### C. Executive Day Conference Package

**Kshs. 3,000/=pp**

1. The Conference Room
2. One writing pad and pen
3. Arrival Tea/Coffee
4. Unlimited mineral water
5. Unlimited Coffee/Tea
6. Unlimited Soft Drinks
7. Buffet Lunch
8. 9:00 a.m. to 5:00 p.m.
9. 2 evening drinks your choice (Juice, Wine, Local Beer)

#### **Meal Options as follows:**

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- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 3x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: - (Chicken, Kheema, Mutton or Fish)
- 1 x Stew: (Chicken, Kheema, Mutton, or Fish)
- 1 x Curry: ( Chicken, Kheema, Mutton or Fish)
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 3 x Dessert Selection( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- Unlimited Tea/Coffee
- Unlimited Soft Drinks

## II) **A. BRIEF MEETINGS**

### **Brief Meeting – (2 Hours)**

**Kshs900/=pp**

1. Unlimited Tea & Coffee or Juice
2. Mini Sandwiches or Assorted cakes
3. One 500ml Mineral Water per person

### **B.BREAKFAST MEETINGS**

#### **A. Standard Breakfast**

**Kshs1,000/=pp**

- |                              |                             |
|------------------------------|-----------------------------|
| 1. Fruit Juice               | 5. Sausage & Scrambled Eggs |
| 2. Selection of Fruit Slices | 6. Hot Baked dish           |
| 3. Muesli & sweetabix        | 7. Grilled tomatoes         |
| 4. Toast with Jam/Marmalade  | 8. Tea & Coffee             |

#### **B. Superior Breakfast**

**Kshs 1,250/=pp**

- |                              |                     |
|------------------------------|---------------------|
| 1. One fresh juice           | 6. Baked Beans      |
| 2. Selection of Fruit Slices | 7. Grilled Tomatoes |
| 3. Cereals                   | 8. Tea & Coffee     |
| 4. Toast with Jam/Marmalade  | 9. Assorted Cakes   |
| 5. Sausage & Scrambled Eggs  | 10. Sparkling Wine  |

## **C. LUNCH/DINNER MEETINGS**

### **a) Standard Meal**

**Kshs. 1,000/=pp**

*Meal Options as follows:*

- 1 x Soup– Choices of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 1 x Salad Choices of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill:(Chicken, Kheema, Mutton or Fish) **OR**  
1 x Stew: (Chicken, Kheema, Mutton or Fish)
- 1 X Vegetable Choice:(Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 X Accompaniments: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaiseetc).
- 1 x Dessert( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 1 X Soft Drink

### **b) Superior Meal**

**Kshs 1,200/=pp**

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*Meal Options as follows:*

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill:- (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew:- (Chicken, Kheema, Mutton, or Fish)
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 2 x Dessert Selection( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 2 x Soft drinks

**c) Executive Meal**

**Kshs 1,500/=pp**

*Meal Options as follows:*

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 3 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill live station: - (Chicken, Kheema, Mutton, or Fish).
- 1 x Stew:- (Chicken, Kheema, Mutton or Fish)
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 2 x Dessert Selection ( Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- Unlimited Tea/Coffee
- Two Drinks your choice (Juice, soda, wine or local beer)

**III) PARTY PACKAGE**

**A. Standard Package**

**Kshs 1,350/=pp**

- 1 x Soup(Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads (Chef's Salad, Garden Salad & Sokoni Special Salad Beetroot or Potato Salad)
- 1 x Fry/Grill (Chicken, Kheema, Mutton or Fish).
- 1 x Stew (Chicken, Kheema or Mutton)
- 2 x Accompaniments (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc).
- 1 x Dessert
- 1 x Soft drinks
- 1 x Local Beer bottle or Wine glass

**B. Superior Package**

**Kshs 1,750/=pp**

- 1 x Soup(Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads (Chef's Salad, Garden Salad & Sokoni Special Salad Beetroot or Potato Salad)
- 1 x Fry/Grill (Chicken, Kheema, Mutton or Fish)
- 1 x Stew(Chicken, Kheema or Mutton)
- 2 x Accompaniments (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc).
- 1 x Dessert
- 2 x Soft drinks
- 2 x Local Beer bottle or Wine glass

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**C. HAPPY CHOMA CHALLENGE PARTY****Kshs 2,250/= pp**

- Unlimited choma/roast Chicken and Goat
- Roast Potato
- Kachumbari
- Local beers
- Local Sodas
- Eat and drink as much as you can for 3 hours

**D. CHILDREN BIRTHDAY PARTY – Free Use Of Swimming Pool and Trampoline for children  
Meals Option 1****Kids Kshs 575/=**  
**Adult Kshs 675/=**

- Hotdogs(chicken or Pork)
- Popcorns
- Chips
- Crisps

- Vegetable Pizza
- 1 x Soft Drink
- One Cream Bell Ice cream

**Meals Option II****Kids Kshs 675/=**  
**Adult Kshs 775/=**

- Hotdogs(chicken or Pork)
- Popcorns
- Chips
- Crisps
- Vegetable Pizza

- Grilled Chicken/Lamb
- 2 x Soft Drink
- 1 x Mineral Water
- Unlimited Ice cream

**IV) COCKTAILS****A. Cocktail - with Wine (Minimum 20 pax)****Kshs 1,250/=pp**

- Two casks of red and white wine
- Chicken Nuggets
- Fried Cassava / Potato Bhajias
- Cheese & Fresh Vegetable Nibblers
- Assorted Juices & Sodas
- Nuts & Crisps

**B. Kenya Comfort Cocktail – With Wine & Beers  
Two drinks per person****Kshs. 1,550/=pp**

- Red & White Wine or assorted local beers
- Chicken Nuggets
- Fried Cassava / Potato Bhajias
- Cheese & Fresh Vegetable Nibblers
- Assorted Juices & Sodas
- Nuts & Crisps

**V) IKULU LOUNGE HIRE**

- Upstairs Lounge – Purchase drinks worth Kshs 100,000/= use venue for free.  
Day Function till 9.00 a.m to 5.00 p.m. Kshs 25,000/=
  - Evening Function from 5.00 p.m to 11.00p.m. Kshs 25,000/=
- Corkage fee: Kshs 1,000/= per bottle**

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## VI) **CONFERRING VISUAL / AUDIO AIDS**

1. Television 1 unit included
2. DVD Player 1 unit included
3. Music System 1 unit included
4. Laptop @ 5000/= per day
5. LCD Projector Extra Kshs 5,800/= (Inclusive in Superior/Executive )
6. Flip Chart 1 unit included
7. White Board 1 unit included
8. Marker Pens 1 unit included
9. Pens & Writing pad @ Kshs 70/=
10. Mineral water in the room 0.5 Litres = Kshs 60/=
11. P. A System + cordless mike included.

***All consumables extra charges***

## VII) **CONFERENCE ROOM**

### **Room**

### **Dimension**

- Ndovu 22.5m x 9.8m
- Zebra 10m x 9.8m
- Twiga 10m x 9.7m
- Simba 9m x 5m

- a) Roof top Conference - This facility situated on 8<sup>th</sup> Floor. The magnificent view is a bonus for a conference participants and can accommodate 100 Pax seated comfortably.
- b) Rooftop small Conferences x 2 - Ideal for 30-40 pax
- c) Ground floor conference – easy access overlooking the swimming pool.

## **SEATING GUIDELINES FOR KENYA COMFORT HOTEL SUITES**

	<b><u>Seating Guideline</u></b>	<b><u>Capacity</u></b>
Roof Top Conference	U-Shape	40 pax
22.5 m X 9.8 m	Square	60 pax
	Lecture	80 pax
	Theatre	120 pax
	U-Shape	20 pax
Roof Top 10 m x 9.7 m x 2(rooms)	Square	25 pax
	Lecture	30 pax
	Theatre	40 pax
	U- Shape	15 pax
Ground Floor	Square	20 pax
	Lecture	25 pax
	Theatre	30 pax

### **ADDITIONAL SERVICES**

Our guests enjoy additional services which include:

- Wi Fi
- Limited parking Kenya Comfort Suites.

### **BILLING**

As per our Hotel policy, we require 50% deposit payment to confirm your reservation and the balance of 50% prior to function.

***We look forward to hosting your guests and assure you of the best possible service at the Kenya Comfort Hotel and Suites at all times.***

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