

KENYA COMFORT HOTEL SUITES CONFERENCE FACILITIES
EFFECTIVE JANUARY 2015

Take advantage of the smartest VALUE SPECIAL PACKAGES (Min 20Pax)
(Customized Packages Available)

DAY PACKAGES 8.30 a.m. to 5.00 p.m.

- Standard Day Conference Package
- Superior Day Conference Package
- Executive Day Conference Package

Inc. Taxes pp

KShs 2,000/=

KShs 2,200/=

KShs 2,500/=

Brief Meeting (2 hrs) *(Complimentary use of meeting room)*

KShs 1,200/=

BREAKFAST MEETING

- Standard Breakfast
- Superior Breakfast with Sparkling wine

KShs 1,000/=

KShs 1,250/=

MEAL OPTIONS 2 Hrs

- Standard Meal
- Superior Meal
- Executive Meal

KShs 1,250/=

KShs 1,550/=

KShs 1,750/=

COCKTAIL – 4 Hrs-Enclosed Bar Area!(Special Timings)

- Cocktail with wine
- Kenya Comfort Cocktail – with Wine & Beers

KShs 1,250/=

KShs 1,350/=

CHILDREN BIRTHDAY PARTY (Min 20 Pax) (10-20 add 10%)

Option 1

- Child
- Adult

KShs 375/=

KShs 475/=

Option 2

- Child
- Adult

KShs 675/=

KShs 775/=

PARTY PACKAGE

- Standard Party
- Superior Party
- Happy Choma Challenge Party

KShs 1,350/=

KShs 1,750/=

KShs 2,250/=

ROOM HIRE ONLY- KENYA COMFORT HOTEL SUITES

- KCHS Zebra 5,000/= Per hr, Minimum 2 hrs & Whole Day (8 hrs) 8th flr 15,000/=
- KCHS Twiga 5,000/= Per hr, Minimum 2 hrs & Whole Day (8 hrs) 8th flr 15,000/=
- KCHS Ndovu 10,000/= Per hr, Minimum 2 hrs & whole day (8 hrs) 8th flr 30,000/=
- KCHS Simba 5,000/= Per hr, Minimum 2 hrs & Whole Day (8 hrs) Ground flr 15,000/=

(Price Inclusive of taxes comprising of 16% VAT, 2% Catering Levy and 5% Service Charge).

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I. DAY PACKAGES

A. Standard Day Conference Package

KShs 2,000/=PP

1. The Conference Room.
2. One writing pad and pen.
3. Two half-litre mineral waters.
4. Two Coffee/Tea/ & Snacks.
5. Buffet Lunch
6. 9:00 a.m. to 5:00 p.m.

Meal Options as follows:

- One x Soup – Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- Two x Salads Choice of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- One Curry Choice (Chicken, Kheema, Mutton or Fish)
- One Fry/Grill:- (Chicken, Kheema, Mutton, or Fish)
- Two Vegetables Choice (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- Two Accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- One dessert selection
- One Soft Drink

B. Superior Day Conference Package

KShs. 2,200/=pp

1. The Conference Room.
2. One writing pad and pen.
3. Unlimited mineral water
4. Two Coffee/Tea/Snacks.
5. Buffet Lunch.
6. 9:00 a.m. to 5:00 p.m.

Meal Options as follows:

- Two x Soups Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- Two x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew: (Chicken, Kheema, Mutton or Fish).
- Two Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- Two accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- 2 x Dessert Selection
- Two Soft drinks

C. Executive Day Conference Package

KShs. 2,500/=pp

- The Conference Room.
- One writing pad and pen.
- Arrival Tea/Coffee
- Unlimited mineral water
- Unlimited Coffee/Tea
- Unlimited Soft Drinks
- Buffet Lunch
- 9:00 a.m. to 5:00 p.m.
- 2 evening drinks your choice (Juice, Wine, Local Beer)

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Meal Options as follows:

- Two x Soups Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- Three x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: - (Chicken, Kheema, Mutton or Fish)
- 1 x Stew: (Chicken, Kheema, Mutton, or Fish)
- 1 x Curry: (Chicken, Kheema, Mutton or Fish)
- Two Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- Two accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 3 x Dessert Selection
- Unlimited Tea/Coffee
- Unlimited Soft Drinks
- Evening two drinks wine or local beer per person

II) BRIEF MEETINGS

A. Brief Meeting – (2 Hours)

KShs 1,200/=pp

1. Unlimited Tea & Coffee or Juice
2. Mini Sandwiches or Assorted cakes
3. One 500ml Mineral Water per person

III) BREAKFAST MEETINGS

A) Standard Breakfast

KShs 1,000/=pp

1. One Fresh juice
2. Selection of Fruit Slices
3. Cereals
4. Toast with Jam/Marmalade/Butter
5. Bacon & Sausage & Live Egg Station
6. Hot Baked dish
7. Chicken or Lamb meat balls
8. Tea & Coffee

B) Superior Breakfast

KShs 1,250/=pp

1. One fresh juice
2. Selection of Fruit Slices
3. Cereals
4. Toast with Jam/Marmalade/Butter
5. Bacon & Sausage & Live Egg Station
6. Baked Beans
7. Chicken or Lamb Meat Balls
8. Tea & Coffee
9. Cakes
10. Sparkling Wine

IV) MEAL OPTIONS

A) Standard Meal

KShs. 1,250/=pp

Meal Options as follows:

- 1 x Soups – Choices of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 1 x Salads Choices of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 X Fry/Grill:- (Chicken, Kheema, Mutton or Fish)
- 1 x Stew: (Chicken, Kheema, Mutton or Fish)
- 2 X Vegetable Choice: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 X Accompaniments: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 1 x Dessert
- 1 X Soft Drink

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B) Superior Meal**KShs 1,550/=pp***Meal Options as follows:*

- 2 x Soups Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 X Cold Meat Starter – (Salted Goat ribs or Chicken Strips)
- 1 x Fry/Grill:- (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew:- (Chicken, Kheema, Mutton, or Fish)
- Two Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- Two accompaniments: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 2 x Dessert Selection
- Two Soft drinks

C) Executive Meal**KShs 1,800/=pp***Meal Options as follows:*

- 2 x Soups Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 3 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill live station: - (Chicken, Kheema, Mutton, or Fish) or live curry station.
- 1 x Stew:- (Chicken, Kheema, Mutton or Fish)
- 2 X Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 X accompaniments Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 2 x Dessert Selection
- Unlimited Tea/Coffee
- Unlimited Soft Drinks
- Two Drinks your choice (Juice, soda, wine or local beer)

V) CHILDREN BIRTHDAY PARTY**• Meals Option 1**

- Hotdogs(chicken or Pork)
- Popcorns
- Chips
- Crisps

Kids KShs 375/=**Adult KShs 475/=**

- Vegetable Pizza
- 1 x Soft Drink
- One Cream Bell Ice cream

Meals Option II

- Hotdogs(chicken or Pork)
- Popcorns
- Chips
- Crisps
- Vegetable Pizza

Kids KShs 675/=**Adult KShs 775/=**

- Grilled Chicken/Lamb
- 2 x Soft Drink
- 1 x Mineral Water
- Unlimited Ice cream

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VI) PARTY PACKAGE

Option I

KShs 1,350/=pp

Meal Options

- a. 1 x Soup (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- o 2 x Salads
- o 1 x Fry/Grill (Chicken, Kheema, Mutton or Fish).
- o 1 x Stew (Chicken, Kheema, Mutton)
- o 2 x Accompaniments
- o 1 x Dessert
- o Two Soft drinks
- o 1 x Beer or Wine
- o Dessert Selection
- o Unlimited Beer/Wine

Option II

KShs 1,750/=pp

- b. 1 x Soup (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- o 2 x Salads (Chef's Salad, Garden Salad & Sokoni Special Salad Beetroot or Potato Salad)
- o 1 x Fry/Grill (Chicken, Kheema, Mutton or Fish)
- o 1 x Stew (Chicken, Kheema or Mutton)
- o 2 x Accompaniments
- o 1 x Dessert
- o Two Soft drinks
- o Dessert Selection
- o Unlimited Beer/Wine

VII) HAPPY CHOMA CHALLENGE PARTY

Kshs 2,250/= pp

- o Unlimited choma/roast Chicken and Goat
- o Roast Potato
- o Kachumbari
- o Local beers
- o Local Sodas
- o Eat and drink as much as you can for 3 hours

VIII) COCKTAILS

A) Cocktail - with Wine

KShs 1,150/= pp

- 1. Red & White Wine
- 2. Chicken Nuggets
- 3. Fried Cassava / Potato Bhajias
- 4. Cheese & Fresh Vegetable Nibblers
- 5. Assorted Juices & Sodas
- 6. Nuts & Crisps

B) Kenya Comfort Cocktail – With Wine & Beers

KShs. 1,550/= pp

- 1. Red & White Wine
- 2. Chicken Nuggets
- 3. Fried Cassava / Potato Bhajias
- 4. Cheese & Fresh Vegetable Nibblers
- 5. Assorted Juices & Sodas
- 6. Nuts & Crisps
- 7. Assorted beers

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IX) CONFERRING VISUAL / AUDIO AIDS

- Television 1 unit included
 - DVD Player 1 unit included
 - Music System 1 unit included
 - Laptop @ 5000/= per day
 - LCD Projector Extra KShs 5,800/= (Inclusive in Superior/Executive)
 - Flip Chart 1 unit included
 - White Board 1 unit included
 - Marker Pens 1 unit included
 - Pens & Writing pad @ KShs 70/=
 - Mineral water in the room 0.5 Litres = KShs 60/=
 - P. A System + cordless mike included.
- All consumables extra charges*

X) CONFERENCE ROOM

<u>Room</u>	<u>Dimension</u>
• Wing A- Ndovu	22.5m x 9.8m
• Wing D- Zebra	10m x 9.8m
• Wing A(a) Twiga	10m x 9.7m
• Simba	9m x 5m

a) Roof top Conference

This facility situated on 8th Floor. The magnificent view is a bonus for a conference participants and can accommodate 100 Pax seated comfortably.

b) Rooftop small Conferences x 2 - Ideal for 30-40 pax

c) Ground floor conference – easy access overlooking pool.

SEATING GUIDELINES FOR KENYA COMFORT HOTEL SUITES

	<u>Seating Guideline</u>	<u>Capacity</u>
Roof Top Conference	U-Shape	40 pax
22.5 m X 9.8 m	Square	60 pax
	Lecture	80 pax
	Theatre	120 pax
	Roof Top	U-Shape
10 m x 9.7 m x 2(rooms)	Square	25 pax
	Lecture	30 pax
	Theatre	40 pax
	Ground Floor	U- Shape
	Square	20 pax
	Lecture	25 pax
	Theatre	30 pax

ADDITIONAL SERVICES

Our guests enjoy additional services which include:

- Wi Fi
- Limited parking Kenya Comfort Hotel Suites.

BILLING

As per our Hotel policy, we require 50% deposit payment to confirm your reservation and the balance of 50% prior to function.

We look forward to hosting your guests and assure you of the best possible service at the Kenya Comfort Hotel and Suites at all times.

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