

KENYA COMFORT HOTEL CONFERENCE FACILITIES **EFFECTIVE OCTOBER 2017**

**(Customized Packages Available and Pricing for a minimum of 20 pax.
If less, then approximately 20% minimum charge will apply)**

DAY PACKAGES 8.30 a.m. to 5.00 p.m.

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| <ul style="list-style-type: none">• Budget Day Conference Package• Standard Day Conference Package• Superior Day Conference Package• Executive Day Conference Package | Inc. Taxes
Kshs 1,750/= |
| | Kshs 2,000/= |
| | Kshs 2,500/= |
| | Kshs 3,000/= |

BRIEF MEETING (2 hrs) *(Complimentary use of meeting room)* Kshs 900/=

BREAKFAST MEETING

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|---|--------------|
| <ul style="list-style-type: none">• Standard Breakfast• Superior Breakfast | Kshs 1,000/= |
| | Kshs 1,250/= |

MEAL OPTIONS 2 Hrs

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| <ul style="list-style-type: none">• Standard Meal• Superior Meal• Executive Meal | Kshs 1,000/= |
| | Kshs 1,200/= |
| | Kshs 1,500/= |

PARTY PACKAGE

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|---|--------------|
| <ul style="list-style-type: none">• Standard Party• Superior Party• Happy Choma Challenge Party | Kshs 1,400/= |
| | Kshs 1,750/= |
| | Kshs 2,250/= |

COCKTAIL – 4 Hrs-Enclosed Bar Area!(Special Timings)

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| <ul style="list-style-type: none">• Cocktail with wine• Kenya Comfort Cocktail – with Wine & Beers | Kshs 1,250/= |
| | Kshs 1,550/= |

ROOM HIRE ONLY- KENYA COMFORT HOTEL

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| <ul style="list-style-type: none">• KCH Large 6000/= per hour, Min 2 Hrs& whole Day (8 Hrs)• Mini Private Hall 1,500/= per hour, Min 2 Hrs& Whole Day (8Hrs) | Kshs 20,000/= |
| | Kshs6,000/= |



I) DAY PACKAGES

A. Budget Day Conference

Kshs 1,750/= pp

1. The Conference Room.
2. One writing pad and pen.
3. Two Tea/Coffee with two Snacks Choice of (Mandazi, Sweet potatoes, Vegetable sandwich, Cake slices, Samosa, Cookies)
4. Two half-litre mineral waters
5. Buffet Lunch
6. 9:00 a.m. to 5:00 p.m.

Meal Options as follows:

- 1 x Soup Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 1 x Salad Choice of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad)
- 1 x Meat: Stew or Curry Choice of (Chicken, Kheema, Mutton, Fish)
- 1 x Vegetable Choice of (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry)
- 1 x Accompaniment: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- 1 x Soft Drink

C. Standard Day Conference Package

Kshs 2,000/= pp

1. The Conference Room.
2. One writing pad and pen.
3. Two Coffee/Tea/ &with two Snacks choice of (Mandazi, Sweet potatoes, Sandwich, Cake slices, Samosa, Cookies)
4. Two half-litre mineral water.
5. Buffet Lunch
6. 9:00 a.m. to 5:00 p.m.

Meal Options as follows:

- 1 x Soup – Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads Choice of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad)
- 1 xStew/Curry Choice of (Chicken, Kheema, Mutton or Fish)
- 1 x Fry/Grill of (Chicken, Kheema, Mutton or Fish)
- 2 x Vegetables Choice of (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry)
- 2 x Accompaniments: Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc.)
- 1 x Dessert selectionChoice of (Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 1 x Soft Drink

D. Superior Day Conference Package

Kshs. 2,500/= pp

1. The Conference Room
2. One writing pad and pen.
3. Two Coffee/Tea/ with two Snacks choice of (Mandazi, Sweet potatoes, Sandwich, Cakes slices, Samosa, Cookies)
4. Unlimited mineral water
5. Buffet Lunch.
6. 9:00 a.m. to 5:00 p.m

Meal Options as follows:

- 1 x Soup - Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salad Choices of (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: Choice of (Chicken, Kheema, Mutton or Fish).
- 1 x Stew/Curry: Choice of (Chicken, Kheema, Mutton or Fish).
- 2 x Vegetable Choices of (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 1 x Accompaniments: Choice of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes-Roast, Rosemary, Mashed, Lyonnaise etc.)
- 2 x Dessert Selection(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 2 x Soft drinks

E. Executive Day Conference Package

Kshs. 3,000/=pp

1. The Conference Room.
2. One writing pad and pen.
3. Arrival Tea/Coffee
4. Unlimited mineral water
5. Unlimited Coffee/Tea
6. Unlimited Soft Drinks
7. Buffet Lunch
8. 9:00 a.m. to 5:00 p.m.

Meal Options as follows:

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 3x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill: - (Chicken, Kheema, Mutton or Fish)
- 1 x Stew: (Chicken, Kheema, Mutton, or Fish)
- 1 x Curry: (Chicken, Kheema, Mutton or Fish)
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots &French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments - Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 3 x Dessert Selection (Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Brownie, Banana or Pineapple Fritters, Pancake with Maple syrup)
- Unlimited Tea/Coffee
- Unlimited Soft Drinks

II) A. BRIEF MEETINGS(2 hours)

Kshs900/= pp

1. Unlimited Tea & Coffee or Juice
2. Mini Sandwiches or Assorted cakes
3. One 500ml Mineral Water per person

B. BREAKFAST MEETINGS

A. Standard Breakfast

Kshs 1,000/= pp

1. Fruit juice
2. Selection of Fruit Slices
3. Muesli &weetabix
4. Toast with Jam/Marmalade/Butter
5. Sausage &Scrambled Eggs
6. Hot Baked dish
7. Grilled tomatoes
8. Tea & Coffee

B. Superior Breakfast

Kshs 1,250/= pp

1. Fruit juice
2. Selection of Fruit Slices
3. Muesli &weetabix
4. Toast with Jam/Marmalade
5. Sausage &Scrambled Eggs
6. Baked Beans
7. Grilled tomatoes
8. Tea & Coffee
9. Assorted Cakes

C. LUNCH/DINNER MEETINGS

A. Standard Meal

Kshs. 1,000/= pp

Meal Options as follows:

- 1 x Soup – Choices of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 1 x Salad - Choice of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 Fry/Grill:- Choice of: (Chicken, Kheema, Mutton or Fish) **OR**
- 1 x Stew: Choice of: (Chicken, Kheema, Mutton or Fish)
- 2 x Vegetable Choices of: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments Choice of: (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc.)
- 1x Dessert(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Brownie, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 1 x Soft Drink (Fruit Juice or Soda)

B. Superior Meal

Kshs 1,200/=pp

Meal Options as follows:

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads Choice of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill - (Chicken, Kheema, Mutton, or Fish).
- 1 x Stew: - (Chicken, Kheema, Mutton, or Fish).
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x Accompaniments (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc.)
- 2 x Dessert Selection(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Brownie, Banana or Pineapple Fritters, Pancake with Maple syrup)
- 2x Soft drinks (Fruit Juice, Sodas)

C. Executive Meal

Kshs 1,500/=pp

Meal Options as follows:

- 1 x Soup Choice of: (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 3 x Salad Choices of: (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill live station: - (Chicken, Kheema, Mutton, or Fish) or live curry station.
- 1 x Stew:- (Chicken, Kheema, Mutton or Fish)
- 2 x Vegetable Choices: (Spinach, Carrots & Peas, Carrots & French Beans, Mixed Vegetables or Vegetables Curry).
- 2 x accompaniments Choices of (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes -Roast, Rosemary, Mashed, Lyonnaise etc).
- 2 x Dessert Selection(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Banana or Pineapple Fritters, Pancake with Maple syrup)
- Unlimited Tea/Coffee
- Two Drinks your choice (Juice, soda, wine or local beer)

III) PARTY PACKAGE

A. Standard Package

Kshs 1,400/=pp

- 1 x Soup Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salad Choices of:(Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special).
- 1 x Fry/Grill -(Chicken, Kheema, Mutton or Fish)
- 1 x Stew (Chicken, Kheema, Mutton or Fish)
- 2 x Accompaniments (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc).
- 1 x Dessert(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Brownie, Banana or Pineapple Fritters, Pancake with Maple syrup)

- 2 x Soft drinks (Fruit Juice, Sodas)
- 1 x Local Beer or Wine Glass

B. Superior Package

Kshs 1,750/=pp

- 1 x Soups: Choice of (Tomato, Vegetable, Carrot & Ginger, Spinach, Pumpkin or Clear Soup).
- 2 x Salads (Chef's Salad, Garden Salad, Coleslaw, Kachumbari or Sokoni Special Salad).
- 1 x Fry/Grill (Chicken, Kheema, Mutton, or Fish)
- 1 x Stew (Chicken, Kheema, Mutton, or Fish)
- 2 x Accompaniments (Rice, Ugali, Spaghetti, Mukimo, Variety Potatoes - Roast, Rosemary, Mashed, Lyonnaise etc).
- 1 x Dessert(Fruit Salad or Slices, Ice-Cream, Cake with Custard sauce, Brownie, Banana or Pineapple Fritters, Pancake with Maple syrup)
- Two Soft drinks
- 2 x Local Beers or Wine Glass

C. Happy Choma Challenge

Kshs 2,250/= pp

- Unlimited choma/roast Chicken and Goat
- Roast Potato
- Kachumbari
- Local beers
- Local Sodas
- Eat and drink as much as you can for 3 hours

VII) COCKTAILS

A. Cocktail - with Wine (Minimum 20 pax)

Kshs 1,250/=pp

- Two casks of red and white wine for every 20pax
- Fish fingers
- Samosa
- Cheese & Fresh Vegetable Nibblers
- Assorted Juices & Sodas
- Nuts & Crisps

**B. Kenya Comfort Cocktail – With Wine & Beers
Two drinks per person**

Kshs. 1,550/=pp

- Red & White Wine or assorted local beers
- Fish fingers
- Samosa
- Cheese & Fresh Vegetable Nibblers
- Assorted Juices & Sodas
- Nuts & Crisps

VIII) CONFERENCE VISUAL / AUDIO AIDS...

- Television 1 unit included
- DVD Player 1 unit included
- Music System 1 unit included
- Laptop @ 5000/= per day
- LCD Projector Extra KShs 5,800/= (Inclusive in Superior/Executive)
- Flip Chart 1 unit included *All consumables extra charges*
- White Board 1 unit included
- Marker Pens 1 unit included
- Pens & Writing pad @ KShs 70/=
- Mineral water in the room 0.5 Litres = KShs 60/=
- P. A System + cordless mike included.

IX) CONFERENCE ROOM- KENYA COMFORT HOTEL

Current Conference Offers are as follows:

Room	Dimension
Rooftop Conference area	6.0m x 18.0m

Room Details

Rooftop Facility Main Conference Area: This unique facility situated on 7th Floor is one of a kind in Nairobi. The magnificent view is a bonus for a conference participants and can accommodate 80 Pax seated comfortably.

SEATING GUIDELINE FOR CONFERENCE FACILITIES-KENYA COMFORT HOTEL

Venue:	Seating Guideline	Capacity
Top View	U-Shape	40 pax
	Square	60 pax
	Lecture	100 pax

ADDITIONAL SERVICES

Our guests enjoy additional services which include:

- o Wi Fi
- o Kenya Comfort Hotel there is secure parking at Nakumatt Lifestyle at extra charge.

BILLING

As per our Hotel policy, we require 50% deposit payment to confirm your reservation and the balance of 50% prior to function.

We look forward to hosting your guests and assure you of the best possible service at the Kenya Comfort Hotel and Suites at all times.